



University of California, Santa Cruz

Report of Academic Misconduct

Introduction: A student who is guilty of academic misconduct is subject to both *academic* sanctions and *disciplinary* sanctions. Disciplinary sanctions are determined by the Provost of the student's college or, if the case reaches the Academic Tribunal, by the Tribunal. Academic sanctions are determined by the instructor of record. In cases in which the student maintains his/her innocence of the charges, the instructor is asked to await the final decision of the Provost or Tribunal before imposing these sanctions, but the sanctions are ultimately at the discretion of the instructor. Academic sanctions, like any other aspect of a course grade or evaluation, can be appealed *only* through the Academic Senate's *Narrative Evaluation Student Grievance Committee*.

This form should be completed and signed by student and instructor and forwarded to the provost of the student's college along with copies of evidence. A copy of this form should be kept by the instructor and the student.

Instructor _____ Dept. _____ Ext. _____ Email _____

Instructor's campus address _____

Student _____ ID# _____

Major _____ College _____ Email _____

Address _____ Phone _____

Quarter _____ Course _____ Date of Incident _____

Violation: ___ cheating ___ plagiarism ___ other (explain) _____

Instructor's Analysis (attach separate sheet, if necessary)

Evidence Attached (please list) _____

Proposed Academic Sanctions:

additional work ___ re-examination ___ exclusion from course ___

no credit for work in question ___ change of grade (explain): _____

inclusion of incident in student's narrative evaluation ___

Instructor's comments (if any) _____

Student Comments:

___ I am guilty of these charges. (If so desired, student may give an account of any unusual or extenuating circumstances in the space below.)

___ I am not guilty of these charges. (Student is asked to give her/his account of the incident in the space below.)

Student comments: (attach separate sheet if necessary)

Student's signature _____ Date _____

Instructor's signature _____ Date _____